



SOUTHERN WESLEYAN UNIVERSITY
ADULT & GRADUATE STUDIES

Permission to Transfer CLEP/DSST Credits

Please print or type the information needed below. Give the completed form to your Student Services Coordinator for approval. Approval will not be granted for exams that duplicate coursework. If you are taking exams to satisfy a future course requirement you must withdraw or take a leave of absence during the originally scheduled course. Upon receipt of a score report with a passing score, a \$50 fee will be charged to post credits to your SWU transcript

You will need to know the SWU score recipient codes to indicate on your test(s): CLEP = 5896 DSST = 8135.

Name Student ID

Phones (H) (C) Email

Address

I am requesting to take the following CLEP and/or DSST exam(s) to transfer to SWU as:

Elective credit General Education credit

Student Signature: Date

Table with 5 columns: EXAM NAME, CLEP, DSST, TESTING MO/YR, APPROVED (Yes or No). It contains four empty rows for data entry.

Reason for non-approval:

Two horizontal lines for providing a reason for non-approval.

Notes:

Two horizontal lines for providing notes.

Student Services Coordinator: Date

Academic Records Use: Initials Date Received