

# ADMISSIONS CHECKLIST



FOR ADULT & GRADUATE PROGRAMS

swu.edu

Student's Name : \_\_\_\_\_ Degree Program : \_\_\_\_\_

Program Start Date : \_\_\_\_\_ Admissions Deadline : \_\_\_\_\_

## All Prospective Students:

- Admissions Application (Completed Online)
- App Fee Paid (\$25 - Unless Military or Promo waiver)
- All Transcripts Requested & Received
- Tuition Deposit Paid (\$50)

## Undergraduate Candidates Only:

- Pre-Enrollment Advising with Student Services Coordinator

## Graduate Candidates Only:

- Two (2) Reference Forms
- Employment Verification Form

## Financial Aid (if applicable):

- FAFSA - SWU code: 003422
- Entrance Counseling ([www.studentloans.gov](http://www.studentloans.gov))
- Master Promissory Note ([www.studentloans.gov](http://www.studentloans.gov))
- FA Office Application
- Authorization Form

## Additional Policies:

- Computer Requirements
- Attendance/LOA
- Fourth Week Online
- Learning Teams

## Additional Contacts:

### Financial Aid:

Students with last names A-K: Cami Miller 864-644-5519  
Students with last names L-Z: Kim Cotton 864-644-5507

### Student Accounts:

Mary Costello 864-644-5526

### VA Representative:

Donna Pittman 864-644-5536

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